



UNITED NATIONS
HUMAN RIGHTS
OFFICE OF THE HIGH COMMISSIONER

UN VOLUNTARY
TRUST FUND ON
CONTEMPORARY
FORMS OF SLAVERY
**ROAD TO
RECOVERY.**

UN VOLUNTARY
FUND FOR VICTIMS
OF TORTURE
**ROAD TO
REDRESS.**

Users' manual for submission of on-line project applications and reporting

January 2026

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A. Online project applications

1. General information

The Grant Management System (GMS) is open to external users **between 15 January and 1 March** every year, to receive project applications for the period January-December of the following year.

The deadline for the submission of project applications through the GMS is therefore 1 March every year.

All applicants are strongly encouraged to carefully read this users' manual, which illustrates the application and how to fill it.

- First time applicants will first need to register online before submitting their first application.
- Ongoing and returning applicants can either submit an application for the renewal of an existing project or for a new project.

Before starting the on-line application, please read the [Guidelines](#) of the UN Voluntary Fund for Victims of Torture or the [Guidelines](#) of the UN Voluntary Trust Fund on Contemporary Forms of Slavery available on the respective websites.

Complete the on-line application by filling out all fields that apply and by providing all attachments as required. Please note that the size limit for file upload is 4MB.

To report technical problems and/ or address questions related to the GMS, please send a message to: ohchr-unvft@un.org (Torture) or ohchr-slaveryfund@un.org (Slavery).

Please find below the main steps to follow and some useful tips to assist you while completing the on-line request application.

2. First time request: How to register?

First-time applicants that have never submitted a project application through the GMS: If you have never submitted an application to the Fund, you need to request the registration of your organization before the system allows you to fill and submit your application.

- Step 1** Go to : <https://grants.ohchr.org> (Torture) or <https://unvfcfs-grants.ohchr.org/default> (Slavery);
- Step 2** Select the language of your choice from the menu at the top of the page; and
- Step 3** Click on the option “register”
- Step 4** follow the steps to fill in the two screens and wait for the approval by the Secretariat. You will receive an e-mail confirming your registration, providing you with a username and instructions on how to create your password.

STEP 1: REGISTRATION **STEP 2: RECOMMENDATION**

REGISTRATION REQUEST

You have requested to be registered in the on-line grants system of the Fund. In principle, this option is only available for those organizations that apply to the Fund for the first time. If you were awarded a grant by the UNVFTV sometime in the past but you use the electronic system for the first time, please contact the Secretariat of the Fund by email at unvftv@ohchr.org

If you have an ongoing project currently funded by the UNVFTV and you wish either to renew the application of the existing project or submit an application for a new different project, you should use your existing account and log in to create and submit the project(s).

If you still wish to continue, please answer the questions below:

Is this the first time that you submit an application to the UNVFTV?

- ☒ Yes
☐ No

NEW ORGANIZATION REGISTRATION

Organization name:	
Country:	--None--
Language:	--None--
Email:	

USER AUTHENTICATION

User name:	
------------	----------------------

VERIFY YOUR REGISTRATION

Enter the code shown below:	
-----------------------------	----------------------

49669

Save

STEP 1: REGISTRATION **STEP 2: RECOMMENDATION**

FIRST TIME APPLICANTS ONLY

Please upload the statutes the organization:

No file chosen

Provide a minimum of two reference letters from donors, relevant Organizations or experts in the field of assistance to victims of torture:

- No file chosen
- No file chosen

Please upload the background information note on the organization:

No file chosen

Please upload bank document/statement showing the organization's name.

No file chosen

Please upload a copy of the valid legal registration certificate of the organization

No file chosen

When was the organization established

Was the organization legally registered according to the domestic law and when (if applicable)?

How did you learn about the UN Fund for Victims of Torture?

- | | |
|--|---|
| ☐ Internet | ☐ Other centre, organization |
| ☐ UN field office | ☐ Seminar, conference |
| ☐ Media | ☐ Other, please explain |

Save

IMPORTANT: In order to obtain the registration, organizations are requested to upload the following mandatory documents. If any of these documents are missing, the registration will not be accepted. If your registration is rejected you will need to start the registration process again.

- The statutes of the organization;
- A minimum of two reference letters from donors, relevant organizations or experts in the field of assistance to victims;
- A background information note on the organization;
- Bank account document/statement showing the bank account number and the organization's name.; and
- A copy of the valid legal registration certificate of the organization in English (if available).

Step 5 Once your registration has been approved, log in and complete your organizations details.

ORGANIZATION DETAILS	PROJECTS LIST	EMERGENCY PROJECTS LIST
ORGANIZATION DETAILS Save Undo		
Organization Name:		
Country:	--None--	Region: Latin American and Caribbean Group
Language:	--None--	
State / Province:		
Postal Code:		City:
Address:		
Telephone:		
Webpage:		Email:
For registration, login, and system notifications.		
Authorized Representative (person authorized to sign grant agreements, certifications, reports, etc.)		
Name:		
Position:		Email:
Project Leader (if different from above)		
Name:		
Position:		Email:
Banking information		
Account Name:		Account Number:
Bank Name:		SWIFT Code:
Address:		
Postal Code:		City:
State / Province:		Country: --None--

Step 6 Once your organization's details have been completed, please go to project list and click on the icon "New application".

ORGANIZATION DETAILS PROJECTS LIST EMERGENCY PROJECTS LIST

You are here: [Home](#) > [Projects List](#)

PROJECTS LIST

Project No:	Project Title	Status	Project Type	Edit	Print	Previous application	Report
Session: 62th; Year: 2026; State: Application; Mode: Read-Write (Showing 10 of 13 items. Group continues on the next page.)							
1	2	Displaying page 1 of 2, Items 1 to 10 of 16.					

Edit: To edit an application

Print: To print an application

Report: To edit or print a report of an application which was submitted previous year

Previous application (Please click directly on this icon in the table)
Option 1: If your organization is an ongoing grantee or has applied for the same project in the past please click on this icon in the table.

New application
Option 2: If your organization applies for the first time to the Fund or is applying for a project in a different country of implementation from other applications, please click directly on "New application" above.

Please note that Organizations can only submit one application for direct assistance per country under the same call for applications.

- Complete the fields concerning the project details and “Save”.
- Once you have completed and saved the project details, the project you have added will show in the project list as a record and you can start filling the request by clicking on the “Edit icon” and choosing the tab you want to complete.
- Please note that the project number will be automatically assigned by the system.
- In the case where you wish to present more than one application for projects located in different countries, please note that authorization is needed by the Secretariat so as to verify that your organization is submitting only one application for direct assistance per country. Once your request for a new application is authorized by the Secretariat, you will receive an e-mail approving your request to create a new project.

IMPORTANT: Organizations are reminded that they can only submit one application per country of implementation.

3. Already registered applicants: How to enter into your existing account?

If your organization is already registered in GMS, you should use your existing account. Please, click on the option “login”, and use your username and password.

Once logged, go to the project details tab, and see the two options available:

ORGANIZATION DETAILS PROJECTS LIST EMERGENCY PROJECTS LIST

You are here: [Home](#) -> Projects List

PROJECTS LIST

Project No:	Project Title	Status	Project Type	Edit	Print	Previous application	Report
Session: 62th; Year: 2026; State: Application; Mode: Read-Write (... group continued from the previous page. Showing 3 of 13 items.)							
968-DA-3 : Same same (New)		Application submitted	Direct Assistance				
968-CB-2 : Test 2025 mars2 (New)		Application submitted	Capacity Building				
968-DA-2 : Test 2025 mars (New)		Application submitted	Direct Assistance				
Session: 60th; Year: 2025; State: Implementation; Mode: Read-Only							
968-CB : TEST		Inadmissible-Non-submitted application	Capacity Building				
968-CB : TEST (New)		Under implementation	Capacity Building				
968-DA : TEST (New)		Inadmissible-Revision not submitted	Direct Assistance				

1 2 | Displaying page 2 of 2, items 11 to 16 of 16.

Edit: To edit an application

Print: To print an application

Report: To edit or print a report of an application which was submitted previous year

Previous application (Please click directly on this icon in the table)
Option 1: If your organization is an ongoing grantee or has applied for the same project in the past please click on this icon in the table.

2 New application
Option 2: If you organization applies for the first time to the Fund or is applying for a project in a different country of implementation from other applications, please click directly on "New application" above.

Please note that Organizations can only submit one application for direct assistance per country under the same call for applications.

Option 1: If your organization is an ongoing grantee or has applied for the same project in the past, please click on the **Previous application** icon in the table. **This will keep your original project number and contact details.**

Option 2: if you organization applies for the first time to the Fund or is applying for a project in a different country of implementation from other applications, please click on "New application".

IMPORTANT: Organizations can only submit one application per country of implementation under the same call for applications.

This procedure is not automatic and requires approval from the Secretariat. Once your request is authorized in the system, you will receive a confirmation e-mail, and you can then start filling the application form for the project.

After choosing option 1 or 2, please:

- 1- Open the project that will appear in the table under the corresponding year of funding by clicking on "Edit."

ORGANIZATION DETAILS PROJECTS LIST EMERGENCY PROJECTS LIST

You are here: [Home](#) -> Projects List

PROJECTS LIST

Project No:	Project Title	Status	Project Type	Edit	Print	Previous application	Report
Session: 62th; Year: 2026; State: Application; Mode: Read-Write (Showing 10 of 13 Items. Group continues on the next page.)							
968-DA-12 : 12 Jan 2026 (2) (New)		Decision pending	Direct Assistance				
968-DA-11 : Andorra (New)		Approved-Incomplete application	Direct Assistance				
968-DA-10 : 12 Jan 2026 (New)		Approved-Incomplete application	Direct Assistance				

Edit: To edit an application

Print: To print an application

Report: To edit or print a report of an application which was submitted previous year

Previous application (Please click directly on this icon in the table)
Option 1: If your organization is an ongoing grantee or has applied for the same project in the past please click on this icon in the table.

- 2- Start filling in the different sections of the application by clicking on the corresponding tabs. Make sure that you complete all relevant fields and include all attachments as required; or your application will not be saved.
- 3- When you want to close a session, save the last changes and log off.

IMPORTANT: If you have forgotten your password, please use the password retrieval function available from the log-in screen of the system. Kindly note that your password will be sent to the email address that you have indicated during the registration.

Note: You only need to register once. Next time you enter into the application, log in with the username and password provided.

4. Information to be included in the application

Note: The following documents are **mandatory** in order to submit the application (for all applicants i.e. first-time applicants, previous grantees or on-going grantees of the Fund):

1. A bank account document/statement showing the bank account number and the name of the organization;
2. CVs of the staff involved in the project;
3. Case studies; and
4. In-take form used by your organization

4.1. Organization details

If you are a first-time applicant or a returning grantee, please complete this tab, including the banking details. Once this information is saved by the system, you will only need to update it in the future, if applicable.

If you are a returning grantee, please check and update if necessary.

Note: Kindly note that failure to update contact details of the organization may seriously affect communication with the Secretariat of the Fund and may eventually lead to the cancellation of a grant.

IMPORTANT: You must **complete and save every tab** of the application screen and upload **all required documents** before you can submit your application. To avoid missing any sections, we recommend completing the tabs **from left to right**.

ORGANIZATION DETAILS			PROJECTS LIST			EMERGENCY PROJECTS LIST				
PROJECT DETAILS	INFORMATION ON PROJECT	PROJECT METHODOLOGY	TYPE OF ASSISTANCE	PROJECT BENEFICIARIES	REQUIRED STAFF	PROJECT BUDGET	FUNDING SOURCES	MANDATORY CASE STUDIES	SIGNATURE AND SUBMISSION	PRINT APPLICATION
Selected Project 968-DA-11 Andorra		Project Type Direct Assistance		Session Info 2026-Application		Session Mode Read-Write				
You are here: Home -> Projects List -> PROJECT DETAILS										
PROJECT DETAILS										

4.2. Project Details

On this tab, please select the country of implementation from the drop-down menu and enter the city or town where the project will be implemented.

4.3. Information on Project

Please complete each field by providing information on the project rationale, methodology, beneficiaries, and the organization.

4.4. Project Methodology

Provide information on the main project components by clicking “Add new objectives”, then complete each field with details on the project objectives, activities, expected results, and risks and mitigation measures.

4.5. Type of assistance

After selecting the type of assistance by ticking the appropriate cell (legal, medical, etc.), press the button **"Add new record"** and select a sub-category (by selecting from the dropdown menu proposals, or by writing directly into the cell). Then, save by clicking the **"Save"** button on the left of the screen. The next step is to describe the activities in the box provided for this purpose.

ORGANIZATION DETAILS PROJECTS LIST EMERGENCY PROJECTS LIST

PROJECT DETAILS INFORMATION ON PROJECT PROJECT METHODOLOGY TYPE OF ASSISTANCE PROJECT BENEFICIARIES REQUIRE

Selected Project
968-DA-11 Andorra

Project Type
Direct Assistance

You are here: Home -> Projects List ->

INFORMATION ON THE ACTIVITIES OF THE PROPOSED PROJECT

1. Describe the assistance that your organization provides to beneficiaries. Specify which activities would be covered by the UNVFT grant, and if any services would be provided through referrals (please note that the total should add up to 100%).

Select the type of assistance by ticking the appropriate box (e.g. medical, legal, etc.). Click "Add New Record." Choose a sub-category by either: selecting an item from the drop-down menu, or typing directly into the cell. Click the Save button on the left. In the box below, enter the details of the activity. Click "OK".

a. Medical ☒

* Add new record Refresh

Sub-categories

Save Cancel Physiotherapy

No records to display.

Enter details of the activities of Medical Assistance *

4.6. Project beneficiaries

Please follow the instructions below to save information on this screen:

- 1) All numeric data should only be introduced without decimals. Leave “0” for no value.
- 2) The number under question 1a should be greater or equal to the stated number of victims to be assisted with UNVFT grant in question 1b.
- 3) It is mandatory to add and save at least one record for question 3 and tick one category for question 4.
- 4) Make sure that the number of victims under subtotals for questions 1b., 2 and 3 are equal.

IMPORTANT: For statistical purposes, please fill the section 4 to the maximum extent possible. Please note that the choices can be multiple.

4.7. Required staff

All staff involved in the implementation of the project must be listed in this section. Click “**Add new staff**” to create a new entry and complete all fields, including **uploading the CV**. Then click the “**Save**” icon on the left.

Once all staff entries have been added, upload the organizational chart by clicking “**Choose file**”, then select “**Upload organigram**” to save all staff information.

You are here: [Home](#) -> [Projects List](#) -> **REQUIRED STAFF**
STAFF REQUIRED ONLY FOR THE PROPOSED PROJECT

1. Indicate the staff and volunteers required for the project:

Position*	Name*	Title*	Part/Full Time (%)*	No. of years of relevant experience*	Duties*	Average Annual Salary (in US\$)	Paid with fund's grant*	Attach CV*
		Mr.						Choose File No file chosen

No records to display.

Upload a recent organigram of the staff assigned to the proposed project (max. 4 Mb)

4.8. Project budget

The preparation of the budget proposal is one of the most important steps of the application process. Before completing the budget, please carefully review the **Budgeting Job Aid** for CSOs available [here](#).

In this tab, first enter the **organization’s overall budget** and click “**Save.**” You may then create budget lines by clicking “**Add new record**” and completing all required fields. Click the “**Save**” icon on the left to confirm each entry.

For salaries, create **one budget line per staff** member.

Use the **comments fields** to explain and provide additional details for each budget line and type of expense, as needed. It is especially important to clearly **describe the calculation** used to determine the cost per unit.

While developing the proposed budget, you may view the percentage allocated to each expense type and cost component by selecting the tab “**Show calculations and percentage**”.

FINANCIAL INFORMATION RELATED TO THE PROPOSED PROJECT

[Edit Budget details](#) [Show calculations and percentage](#)

A: BUDGET

General Budget of the Organization (USD) \$0.00

[Save](#) [Save before continuing](#)

B: BUDGET PER TYPE OF EXPENSE

To facilitate the review of your request, kindly try to round up the figures in the proposed budget to the nearest hundred. For instance, the amount US\$3,415 could be rounded up to US\$3,500. Thank you.

[Add new record](#) [Refresh](#)

Type of expense*	Budget item*	Cost component	Component short description*	Unit*	Quantity*	Unit cost in USD*	Total in USD	Number of units requested to the Fund	Requested to the Fund*	Comments*
--None--										
No records to display.										
Total:							\$0.00		\$0.00	

4.9. Funding sources

Add information on other sources of funding by clicking “**Add new source of funding**” and completing all required fields. Attach proof of the funding source (e.g. agreement, pledge) by clicking “**Choose file**”, then click “**Save**” to complete the entry.

You must add **one record per funding source**.

If the contributions are in kind, please describe the type of contribution, its purpose, and **indicate its estimated cash value**, if possible.

A: INFORMATION ON OTHER SOURCES OF FUNDING FOR THE PROPOSED PROJECT FOR THE PERIOD OF THE APPLICATION (Please indicate if other funding is confirmed and/or pledged).

Name of Source	Type of Source	Period	Purpose	Foreseen amount/value	Status	Proposed Amount
No records to display.						
Total:				\$0.00		\$0.00

[Add New Source of Funding](#)

Information on other sources of funding for the period of the application

Name of source: * --None--

Form of contribution: * --None--

Summary of foreseen funding agreements

Purpose: * --None--

Period from: *

Period To: *

Amount: *

Status: * --None--

Proposed share allocated to the project

Amount: *

Attach agreement copy: * [Choose File](#) No file chosen

[Save](#) [Undo](#)

4.10. Mandatory case studies

Click “**Download the Case Studies Template**” to download the form provided for drafting the case studies. Then click “**Choose file**” to select the completed file and click “**Upload Case Studies**”.

When drafting the case studies, ensure that **all questions in the template are fully answered**.

MANDATORY CASE STUDIES TO BE ATTACHED (relevant to the submitted project proposal)

Please download the case study template form by clicking on the link below.

[Download the Case Studies Template](#) **Please note that only the template below will be accepted.**

Once you have downloaded and filled in the case studies template form, upload it by browsing below to the location where you have placed the file.

Upload Case Studies Form (max. 4 Mb) [Choose File](#) | No file chosen

[Upload Case Studies](#)

4.11. Signature and submission

Before submitting your application, please ensure that:

- The Organization Details tab, including contact information, is fully completed.
- All required information has been entered and all supporting documents have been attached in each tab of the application form.

On this final tab, please **tick the box under point 2** of the Authorizations section. **Enter the name and position** of the project leader. Click **“Download Certification Form”** to download the provided form. Then click **“Choose file”** to select the completed file.

Finally, **tick the box to confirm** that you have read and agree to the Funds Guidelines, then click **“Submit the application.”**

CHECKLIST

Before submitting your application, please ensure that:

- The Organization Details tab, including contact information, is fully completed.
- All required information has been entered and all supporting documents have been attached in each tab of the application form.

Your application cannot be submitted until all sections are completed and all required documents are uploaded.

AUTHORIZATIONS

1. The Fund publishes a list of organizations awarded annual grants on its [website](#). The Fund may also share general summaries of funded projects (excluding case studies) with relevant UN human rights mechanisms and donors. If you have any objections, please reach out to the Secretariat.

2. If the application is successful, the organization provides full access to its financial records at any time for a period of five years following the receipt of the grant. ☐

SIGNATURE

1. Name of project leader

2. Title

3. Date

Please download the Certification Form by clicking on the link below. The Form should be signed by the Authorized Representative who also signs the [grant agreements](#) and the reports.

[Download Certification form](#)

Once you have downloaded and signed the Certification Form, upload it by browsing below to the location where you have placed the file.

Upload Certification form (max. 4 Mb) [Choose File](#) | No file chosen

☐ I have read and agree with the terms of the Guidelines of the Fund for the use of Applicants and Grantees.

[Submit the application](#)

IMPORTANT:

Do not forget to click “Submit”, otherwise the system will not record your application as completed. You will receive a confirmation email acknowledging receipt of your application, including your project number, which should be used as a reference in all communications with the Secretariat of the Fund.

Applications will not be considered if the organization has not complied with reporting obligations or has outstanding refunds from previous grants.

B. Online narrative and financial reports on the use of past grants

1. General information

The on-line grant system, is open between **15 January and 1 March every year** to receive reports on the use of grants during the period January-December of the previous year. The deadline for the submission of reports through the on-line grants system is **1 March every year**.

Before starting the on-line application, please read the [Guidelines](#) of the UN Voluntary Fund for Victims of Torture or the [Guidelines](#) of the UN Voluntary Trust Fund on Contemporary Forms of Slavery available on the respective websites.

Complete the on-line report by filling out all fields by providing all attachments as required.

To report technical problems and/ or address questions related to the on-line reporting system, please send a message to: ohchr-unvft@un.org (UN Voluntary Fund for Victims of Torture) or ohchr-slaveryfund@un.org (UN Voluntary Trust Fund on Contemporary Forms of Slavery).

Please find below the main steps to follow and some useful tips to assist you while completing the on-line report.

2. Steps to follow

Step 1 Go to the grants website of the Fund <https://grants.ohchr.org> (Torture) or <https://unvfcfs-grants.ohchr.org/default> (Slavery); and log in to your account using your username and password;

Step 2 Select your language from the top menu on your right-hand side. You should select the language in which you will be preparing and submitting the report;

Step 3 Report on the project from your list by clicking on the link “report”. Before you start your report, you may choose to print the application on which you will be reporting by clicking “print;”

Step 4 Complete every screen/section of the report as required. You may simultaneously browse through your application to either extract text or just to refer to your proposal;

Step 5 Kindly note that in the financial information screen you will only be allowed to edit the numerical fields of the existing budget lines. You will NOT be able to add new budgets lines to the approved revised budget. Should you have a question regarding this, kindly contact the Secretariat of the Fund for guidance;

Step 6 Make sure that you complete all relevant fields that apply and include all attachments as required; and

Step 7 When you want to end a working session and continue the report later, save the last changes and log off.

Important: Use the fields for comments available for each budget item to explain and provide additional information, particularly if there are relevant changes with respect to the amounts of the approved budget lines.

3. Financial report

- Edit the numerical fields of each budget line as necessary.
- Save the budget line before you use the field for comments for the corresponding line.
- Should an expense initially attributed to the Fund be no longer covered with the grant, change the amount to “zero” and kindly explain the reason for such a change.
- It is particularly important to explain any change in the calculation behind the cost per unit initially indicated. Kindly use the field for comments available for each budget item.
- Please refer to the Guidelines regarding the number of case studies to be submitted.

IMPORTANT: Reports on previous grants will be prepared using the on-line system and, similarly to the on-line applications, they should be submitted each year by 1st March at the latest. New applications will not be considered in the absence of the financial and narrative report on the use of the grant awarded for the previous year.

C. Useful tips about applications

- Save frequently while introducing information in each screen to make sure you do not lose information.
- You may need to scroll-down the different screens and sub-screens in order to find the save button. You may also enlarge or reduce the view of your application by moving the dividing line with your mouse.
- Regarding the filling of tables, be sure to save the inserted data line by line as you go in order not to lose them.
- Concerning the open-ended questions, please note that the backup information is only possible once the page has been fully completed.
- Consider fill in the fields by preparing answers on a Word document, and using the copy and paste feature. By preparing your application on a Word document you may avoid connection and server problems.
- Fields for text are limited to 4,000 characters and any additional character is automatically deleted. Therefore, please ensure that you do not enter text above the allowed limit otherwise the information will be lost.
- Calendars: you can browse through the days of the month that appear. You can browse quicker through the days/ months/ years by clicking on the name of the month and then selecting the month, years and date and by clicking OK.
- When server errors occur, a message will be displayed informing you that the web team/master have been notified through an e-mail about the error. If this does not happen, please proceed as follows:
 - Capture server error page by pressing “Print screen” button.
 - Open a word document.
 - Press “Ctrl+C” to copy the page into the word doc.
 - Save it with name “(P. number) - server error (1, 2, 3...)”.
 - Submit IT or server errors as they occur to the e-mail address ohchr-unvft@un.org (UN Voluntary Fund for Victims of Torture) or ohchr-slaveryfund@un.org (UN Voluntary Trust Fund on Contemporary Forms of Slavery) by indicating the project number and description of the problem.
- If you are not sure of how to fill in a particular section in the application, send a message to ohchr-unvft@un.org (UN Voluntary Fund for Victims of Torture) or ohchr-slaveryfund@un.org (UN Voluntary Trust Fund on Contemporary Forms of Slavery).
- Once you have completed the entire application, check that all information is there before submitting it. You can do this by using the print out option. Please note that in the case where mandatory fields are not duly completed, the system will not allow your application to be submitted.
- All organizations which complete their online application but do not press the "Submit" button by the time the application period is closed down will appear in the system as "Incomplete."

- If the fields "**Authorizations**" and/or the "**Agreement with the terms and guidelines of the Fund**" have not been ticked before clicking the 'Submit' button, a warning message will appear at the bottom of the page, and the application will not be considered as submitted (hence featuring as "Incomplete" at the time of closing of the call).
- All organizations which have NOT filled all the mandatory fields, i.e all fields except those in which it is stated "if applicable" or "Optional," will not be able to submit their applications (hence will not appear as " incomplete " at the time of closing of the call).