



UNITED NATIONS
HUMAN RIGHTS
OFFICE OF THE HIGH COMMISSIONER

UN VOLUNTARY
TRUST FUND ON
CONTEMPORARY
FORMS OF SLAVERY
ROAD TO
RECOVERY.

UN VOLUNTARY
FUND FOR VICTIMS
OF TORTURE
ROAD TO
REDRESS.

Budget Revision submission in GMS Job Aid

1. To submit a budget revision, go to your Project List and click the edit icon on the project to be revised.

ORGANIZATION DETAILS PROJECTS LIST EMERGENCY PROJECTS LIST

You are here: [Home](#) -> [Projects List](#)

PROJECTS LIST

Project No: Project Title	Status	Project Type	Edit	Print	Previous application
Session: 60th ; Year: 2025 ; State: Revision ; Mode: Read-Write (... group continued from the previous 3 of 13 items.)					
966-DA-9 : DA test FR (New)	1st revision incomplete	Direct Assistance			
966-DA-8 : DA test (New)	1st revision incomplete	Direct Assistance			
966-CB : CB test EN (New)	1st revision approved	Capacity Building			

2. Click on the “Financial Info” tab.

ORGANIZATION DETAILS PROJECTS LIST EMERGENCY PROJECTS LIST

PROJECT DETAILS **FINANCIAL INFO** PRINT APPLICATION

★ Selected Project 966-CB-3 CB testing SP 2. Project Type Capacity Building

You are here: [Home](#) -> [Projects List](#) -> PROJECT DETAILS

PROJECT DETAILS

Project No:	966-CB-3 (This is automatically generated field.)	Board Session Number:	60th
Project Type: *	Capacity Building	Year of Implementation:	2025
Project Title: *	CB testing SP		
Country of project implementation: *	Spain	Region of project implementation: *	Western European and other states G
City/ies or town/s of project implementation: *	Madrid		

Save Undo

3. In the tab “Edit Budget details”, click on “edit” to revise each budget line as needed. Make sure you save your changes on each line.

4. When finished, click on “submit revised budget”.

ORGANIZATION DETAILS

PROJECTS LIST

EMERGENCY PROJECTS LIST

PROJECT DETAILS

FINANCIAL INFO

PRINT APPLICATION

Selected Project
966-CB-3 CB testing SP

Project Type
Capacity Building

Ses
202

You are here: [Home](#) -> [Projects List](#) -> PROJECT BUDGET

FINANCIAL INFORMATION OF THE PROJECT [User Manual](#)

Edit Budget details

Show calculations and percentage

Decision of revised budget

A: REVISED PROJECT BUDGET

General budget of the organization (US\$)

Amount approved by Board of Trustees (US\$)

B: REVISED PROJECT BUDGET PER TYPE OF EXPENSE

	Budget proposed ID	Type of expense	Budget item	Cost component	Component short description*	Unit	Quantity*	Unit cost in USD*	Total in USD	Number of units requested to the Fund*	Requested to the Fund	Add comments
3.	Edit 64516	Medical	Fees	1104 - Contractual Services	test	Lump sum	12.0	\$2,000.00	\$24,000.00	7.5	\$15,000.00	
	Edit 64514	Social	International travel	1102 - Travel	test	Lump sum	12.0	\$10,000.00	\$120,000.00	3.0	\$30,000.00	
	Edit 64515	Administration	Salaries	1101 - Staff and other Personnel Costs	fdv	Lump sum	12.0	\$500.00	\$6,000.00	2.0	\$1,000.00	
Total:									\$150,000.00		\$46,000.00	

C: Comments

Enter comments

4.